

The Duties of the Worship Associate at Unity Church June 2007

Arrival:

Please arrive at church at about 10:10 am. However on those Sundays when there is a guest minister leading the service, the worship associate should arrive no later than 10:00am and review the details of the service with the minister.

Before the service, verify the following:

1. The lights on the pulpit stirs, at the pulpit and the lectern are on.
2. The brass bowl and the candles in front of the pulpit are lit.
3. The lighter/snuffer is at the brass bowl.
4. There is sufficient liquid fuel in the burner (in the red colored glass chalice).
5. The 'joys and sorrows' microphone is near the brass bowl and is at a good height for yourself.
7. All three microphones are operational and properly adjusted on the amplifier

Dick – **Prelude**

Julie Un - **Ringing of the steeple bell.**

Minister - **Welcome and Opening Words**

(When the Minister is not present introduce Lay or Guest Speaker and give brief biography.)

Minister - ***Gathering Song**

(Before people sit down after the gathering song, begin leading the Unison Affirmation)

WA - *Unison Affirmation

“Please join me in stating our unison affirmation, which you will find printed in your Order of Service.

We pledge to walk together in the ways of truth and affection as best we know them now or may learn them in the days to come, that we and our children may be fulfilled and that we may speak to the world in words and actions of peace and goodwill.

Please remain standing and greet your neighbors with the hands of friendship.”

WA - Chalice Lighting

In your own words, or using the provided text (below), please explain why we light the Chalice.

With Unitarian Universalists throughout our country, and all over the world, we share a ritual each Sunday morning: the lighting of our chalice. May it serve this morning, and every Sunday, as a unifying ritual for our diverse community. And may its flame, arising from darkness, remind us always to hold out for hope, even when hope seems so distant.

(Light Chalice)

Light burner in glass chalice (from flame in brass bowl) with the lighter/snuffer, then retract the wick.

(Then say,)

And for reflection, let me share this chalice lighting reading with you:

(Read Reading)

Chalice reading (numbers 447-455 in the hymnal or other appropriate reading you have chosen.)

Announce hymn at lectern mike.

WA - *Hymn

Please rise again and join me in singing our opening hymn, number_____.

Please be seated.

WA - * Sharing of Joys and Sorrows

“Each Sunday morning we take a few moments to share with each other our joys and sorrows, those events which shape us and make us who we are. You are each invited to come forward and light a candle either in silence, or as you briefly share your joy or sorrow. Please come forward at this time.”

(Watch and assist with the microphone or candles as needed. Please hand the mike to the speaker, then retrieve and hand to next speaker. Wait until the last person is finished. Light one more candle and say, “This final candle is for all those joys and sorrows that remain unspoken.”

(Return to your seat, bringing any papers or hymnal that you brought to the chalice.)

After the service

At the start of Social Hour, verify that the amplifier and microphone are on. Flip the red switch at the back of the amplifier. Ring the bell and ask: "If you would like to make an announcement please come forward. If you would like your announcement included in the Monday message or church newsletter, please write it down and give it to me."

After the announcements are appear to be over, ask "Are there any other announcements?"

Submit written announcements to the Church Office

Thank you.